

**BRANDON AND AREA PLANNING DISTRICT  
BOARD MEETING – January 4, 2018**

→ 1:30 PM, Thursday, January 4, 2018  
Multi-Purpose Room A. R. McDiarmid Civic Complex  
638 Princess Ave. South Entrance

**AGENDA**

**Call to Order 1:30 PM**

1. **Adoption of the Agenda**
2. **Minutes**
  - a. December 7, 2017
3. **Delegations**
4. **Correspondence**
  - a. AMM – Health and Dental Refund (\$139.00)
  - b. Highway Traffic Board – Approval of Shed (Huhtala/NW6-12-18W/ELTON)
5. **By-laws**
6. **Subdivision**
7. **General Business**
  - a. Policy re Refund of Permit Fees
  - b. Amended Schedule “A” By-law 100/04/15 Fee Schedule By-law
  - c. Compensation By-law No. – Review
  - d. Draft policy – designated officer authority to extend certificates of approval
8. **Committee Reports**
9. **Reports from Administration**

Executive Director, BAPD, Marlene Biles – verbal
10. **Finance and Accounts**
  - a. Disbursements
  - b. November Financial Statements
11. **Adjournment**

*The major purpose of the Brandon and Area Planning District is to provide for an increased level of co-ordination and co-operation among the participating municipal corporations, primarily with regard to land use and land development issues.... it is in the best interests of the member municipalities to continue supporting and complementing one another to the greatest possible extent. The inference is that the objectives and policies set out in this Development Plan will be based on a theme of cooperation, since land use planning and development affect the entire District.*