

easement agreement in series immediately following registration of the subdivision.

- f. submitting written confirmation to the satisfaction of the City of Brandon Planning & Building Safety Department that arrangements have been made for a cross-access agreement, and registering the cross-access agreement as an easement in series immediately following registration of the subdivision; and
- g. submitting written confirmation to the City of Brandon Planning & Building Safety Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and MTS Inc., and registering the easement agreement along with the easement plan, if required, in series immediately following registration of the subdivision.

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried 9/0

Proposal to Subdivision 4124-15-620
RM of Elton 62156 Rd. 110 W.

Resolution Moved/ Ross Farley
No. 008/2016 Seconded/ Donna Mitchell

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides Conditional Approval to subdivision application FILE NO. 4124-15-620 to subdivide Pt. NE ¼ 15-11-19 WPM in the RM of Elton subject to the following:

1. The conditions contained in the Rural Municipality of Elton resolution dated December 8th, 2015; and
2. The applicant to obtain a conditional use order for the new non-farm dwelling parcel; and

Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried 9/0

Proposal to Subdivision 4124-15-621
RM of Elton SW 10-11-18 W.

Resolution Moved/ Ross Farley
No. 009/2016 Seconded/ Harvey Paterson

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides Conditional Approval to subdivision application FILE NO. 4124-15-621 to subdivide Pt. SW ¼ 10-11-18 WPM in the RM of Elton subject to the following:

1. The conditions contained in the Rural Municipality of Elton resolution dated December 8th, 2015; and

Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried 9/0

General Business

Resolution Moved/ Heather Dagleish
No. 010/2016 Seconded/ Donna Mitchell

BE IT RESOLVED THAT the Board of Brandon and Area Planning District update Schedule "A" to amend fees for 2016, as attached, to By-law 100/04/15, being a by-law to establish fees for development applications, permits and related matters.

Carried 9/0

**Resolution
No. 011/2016**

**Moved/ Barry Cullen
Seconded/ Ross Farley**

BE IT RESOLVED that the Board of Brandon and Area Planning District retain the legal services of Blair Filyk with Meighen Haddad LLP for the years 2016-2018 inclusive, with the option to renew for an additional three-year term.

Carried 9/0

Re-schedule to February Meeting - Orientation/Review

Chairperson Jeff Fawcett asked if the Board would consider re-scheduling the Orientation/Review to the February meeting. Approved.

Reports from Administration

Executive Director, Brandon and Area Planning District, Allison Bardsley – Ms. Bardsley's regular report is attached.

Director of Planning and Building Safety, City of Brandon, Louisa Garbo – Ms. Garbo spoke to the Board about the Department of Planning and Building Safety practices for the pre-application and the application process of development. In the pre-application process, preliminary comments are received and are used by the potential developers in decision making. Comments provide information that will assist them in their application. Brandon does not include information gathered in the pre-application circulation at first reading. Comments are provided to the Board from the formal circulation that takes place prior to the public hearing.

**Resolution
No. 012/2016**

**Moved/ Barry Cullen
Seconded/ Heather Dalglish**

BE IT RESOLVED that the report from administration be accepted as information.

Carried 9/0

Finance and Accounts

Disbursements

**Resolution
No. 013/2016**

**Moved/ Emil Egert
Seconded/ Harvey Paterson**

BE IT RESOLVED that the Board of Brandon and Area Planning District approve disbursements for payment of cheques no. 16527 to 16538 inclusive, in the amount of \$ 40,023.23.

Carried 9/0

November Financial Statements

**Resolution
No. 014/2016**

**Moved/ Emil Egert
Seconded/ Rick Chrest**

BE IT RESOLVED that the Board of Brandon and Area Planning District approve the Balance Sheet and the Profit & Loss statements for November 2015 as presented.

Carried 9/0

Adjournment

**Resolution
No. 015/2016**

**Moved/ Harvey Paterson
Seconded/ Donna Mitchell**

That the meeting be adjourned at 2:25 pm.

Carried 9/0

Original signed by Jeff Fawcett

CHAIR

Original signed by Allison Bardsley

EXECUTIVE DIRECTOR

Next meeting: February 4, 2016 at 1:30 pm
Location: A.R. McDiarmid Civic Complex