

**BRANDON AND AREA PLANNING DISTRICT  
BOARD MEETING**

1:30 P.M. Thursday, February 4, 2016  
A.R. McDiarmid Civic Complex

**Present:** Bob Brown  
Rick Chrest  
Barry Cullen  
Emil Egert  
Ross Farley  
Jeff Fawcett  
Sam Hofer  
Donna Mitchell

Allison Bardsley, Executive Director, BAPD  
Bob Wallis, Rural Development Planning Manager, BAPD  
Louisa Garbo, Director of Planning and Building Safety, City of Brandon

**Absent** Heather Dagleish  
Harvey Paterson

**Guests:** Devin Dietrich, Community Planner, Community and Regional Planning

**Adoption of the Agenda**

**Resolution** **Moved/ Barry Cullen**  
**No. 016/2016** **Seconded/ Emil Egert**

**BE IT RESOLVED that the agenda be adopted as presented.**

**Carried** **8/0**

**Minutes of January 7, 2016**

**Resolution** **Moved/ Rick Chrest**  
**No. 017/2016** **Seconded/ Donna Mitchell**

**BE IT RESOLVED that the minutes of the January 7, 2016 Board meeting be adopted as amended.**

**Carried** **8/0**

**Correspondence**

**Resolution** **Moved/ Donna Mitchell**  
**No. 018/2016** **Seconded/ Ross Farley**

**BE IT RESOLVED that the Board of Brandon and Area Planning District receive the correspondence as presented.**

- Update – The Planning and Land Dedication for Schools Sites Act – Minister of Municipal Government
- Annual Audited Financial Statement Request – City of Brandon
- Western Financial Group Insurance Solutions, Planning District Liability Insurance

**Carried** **8/0**

**General Business**

Devin Dietrich addressed the Board and provided 2 options for a Land Supply and Demand Study for the boards consideration.

- a. Community and Regional Planning are agreeable to providing a Land Supply and Demand Study similar to the 2007 study, as circulated. This route utilizes limited methodology and provides a basic baseline of information. It would not analyze the data. The department could not offer a firm completion timeline, the project would be worked on as staff time allowed. Devin estimated more than a 3-month time allotment would be required.





**Adjournment**

**Resolution  
No. 028/2016**

**Moved/ Barry Cullen  
Seconded/ Sam Hofer**

**That the meeting be adjourned at 3:20 pm.**

**Carried**

**8/0**

Original signed by Jeff Fawcett

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CHAIR

Original signed by Allison Bardsley

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EXECUTIVE DIRECTOR

Next meeting: March 3, 2016 at 1:30 pm  
Location: A.R. McDiarmid Civic Complex