



**Proposal to Subdivision  
City of Brandon**

**4500-15-624  
1000 Highland Ave.**

**Resolution  
No. 041/2016**

**Moved/ Barry Cullen  
Seconded/ Rick Chrest**

**BE IT RESOLVED That application 4500-15-624 to subdivide 1000 Highland Avenue (Lot 4, Plan 38357 BLTO) be approved be approved subject to:**

- 1. The owner or successor providing written confirmation to the City of Brandon Planning & Building Safety Department that taxes for the subject property (1000 Highland Avenue), for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council;**

**And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.**

**Carried 9/0**

**Proposal to Subdivision  
RM of Cornwallis**

**4116-16-626  
48072 Rd 100W**

**Resolution  
No. 042/2016**

**Moved/ Emil Egert  
Seconded/ Bob Brown**

**BE IT RESOLVED that the Board of the Brandon and Area Planning District provides Conditional Approval to subdivision application FILE NO. 4116-16-626 to subdivide Pt. SE 5-9-17 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated March 15<sup>th</sup>, 2016; and**

**Further, that subject to meeting all necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.**

**Carried 9/0**

**Proposal to Subdivision  
RM of Elton**

**4124-16-628  
NE 6-12-18W**

**Resolution  
No. 043/2016**

**Moved/ Ross Farley  
Seconded/ Harvey Paterson**

**BE IT RESOLVED that the Board of the Brandon and Area Planning District provides Conditional Approval to subdivision application FILE NO. 4124-16-628 to subdivide Pt. NE ¼ 6-12-18 WPM in the RM of Elton subject to the following:**

- 1. The conditions contained in the Rural Municipality of Elton resolution dated March 15<sup>th</sup>, 2016; and**

**Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.**

**Carried 9/0**

**Proposal to Subdivision  
RM of Elton**

**4124-16-629  
NE 14-12-19W**

**Resolution  
No. 044/2016**

**Moved/ Ross Farley  
Seconded/ Donna Mitchell**

**BE IT RESOLVED that the Board of the Brandon and Area Planning District provides Conditional Approval to subdivision application FILE NO. 4124-16-629 to subdivide Pt. NW ¼ 14-12-19 WPM in the RM of Elton subject to the following:**

- 1. The conditions contained in the Rural Municipality of Elton resolution dated March 15<sup>th</sup>, 2016; and**

**Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.**

**Carried**

**9/0**

**Committee Reports**

**Development Plan Review Committee** – Mr. Fawcett and Ms. Dalgleish reported on the meeting with David Neufeld, Director, Kevan Sumner, Manager and Devin Dietrich, Community Planner, of Community and Regional Planning Branch. The next development plan review was discussed as well as the individual benefits to each municipality. Ms. Bardsley will distribute the meeting notes to all Board Members.

**Reports from Administration**

**Executive Director, Brandon and Area Planning District, Allison Bardsley** – Ms. Bardsley presented her regular report, as attached.

**Resolution  
No. 045/2016**

**Moved/ Donna Mitchell  
Seconded/ Ross Farley**

**BE IT RESOLVED that the report from administration be accepted as information.**

**Carried**

**9/0**

**Finance and Accounts**

**Disbursements**

**Resolution  
No. 046/2016**

**Moved/ Emil Egert  
Seconded/ Harvey Paterson**

**BE IT RESOLVED that the Board of Brandon and Area Planning District approve disbursements for payment of cheques no. 16551 to 16557 inclusive, in the amount of \$ 17,527.34**

**Carried**

**9/0**

**February Financial Statements**

**Resolution  
No. 047/2016**

**Moved/Emil Egert  
Seconded/ Donna Mitchell**

**BE IT RESOLVED that the Board of Brandon and Area Planning District approve the Balance Sheet and the Profit & Loss statements for February 2016 as presented.**

**Carried**

**9/0**

**2015 Audit**

**Resolution  
No. 048/2016**

**Moved/Heather Dalglish  
Seconded/ Ross Farley**

**BE IT RESOLVED that the Board of Brandon and Area Planning District accept  
the Audit for 2015, prepared by MNP LLP, as presented.**

**Carried**

**9/0**

**Adjournment**

**Resolution  
No. 048/2016**

**Moved/ Barry Cullen  
Seconded/ Bob Brown**

**That the meeting be adjourned at 2:35 pm.**

**Carried**

**9/0**

Original signed by Heather Dalglish

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CHAIR

Original signed by Allison Bardsley

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EXECUTIVE DIRECTOR

Next meeting: May 5, 2016 at 1:30 pm  
Location: A.R. McDiarmid Civic Complex

## EXECUTIVE DIRECTOR'S REPORT

District Meeting April 7, 2016

1. Request for Urban Expansion Update –Staff has reviewed the scope of studies and responded to VBJ. Three studies were prioritized, water, wastewater and drainage. A progress report will be prepared for the Inter-Municipal Committee for their next meeting.
2. Legal Agreements – I am working with Bob Paterson and Greg Tramley to draft an enforcement clause for the Inspection Services agreement.
3. The Municipal Board has set May 25 @ 10 AM for the hearing for Development Plan Amendment By-law 102/06/15, applicant Evan Keller.
4. Approval has been received for funding towards the Rural Residential Land Supply and Demand Analysis from the Community Planning Assistance Program. In total, we have been approved for 60% of project costs to a maximum of \$21,330.00.
5. Rural Residential Land Supply and Demand Assessment – staff has met with RW Consulting who have begun their contract. They will be scheduling a meeting with Cornwallis and Elton Municipal Councils and will also be in contact with Provincial Departments identified in the RFP.

Respectfully Submitted



Allison Bardsley