



**Proposal to Subdivision  
City of Brandon**

**4500-16-635  
850-2<sup>nd</sup> St. N.**

**Resolution  
No. 078/2016**

**Moved/ Rick Chrest  
Seconded/ Harvey Paterson**

**BE IT RESOLVED that subdivision application 4500-16-635 to subdivide 850-2<sup>nd</sup> Street North (Pt Lot 5, Block 84, Plan 12 (EXC. NLY 55') in the City of Brandon be approved;**

**And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.**

**Carried**

**8/0**

**Delegation**

**Coenraad Fourie Manager of Development and Transportation, City of Brandon**

Mr. Fourie provided a review of the events and progress to date on the drainage project at 2200-1<sup>st</sup> St. The consultant has provided several conceptual designs to re-instate the determined pre-development flows and a draft proposal was submitted to Manitoba Conservation. After several months' review Manitoba Conservation responded, staff made the required amendments and re-submitted the proposal. Once final approval is received the design options and maps will be presented to the Board.

Coenraad discussed his concerns with aspects of the design requirements in light of the changes that have occurred in this area over the past 10-15 years. Aspects of the hydrology reports were reviewed and discussed. Public consultation will take place prior to construction. The practice of planting vegetation to mitigate moisture was suggested. Mr. Nickel will engage Mr. Roque, Director of Community Services and Ms. East, General Manager of Community Development to investigate how this can be implemented into development planning.

**Reports from Administration**

**Executive Director, Brandon and Area Planning District, Allison Bardsley – Ms. Bardsley presented her regular report, as attached.**

**Resolution  
No. 079/2016**

**Moved/ Heather Dagleish  
Seconded/ Barry Cullen**

**BE IT RESOLVED that the report from administration be accepted as information.**

**Carried**

**8/0**

The Board directed Ms. Bardsley to discuss office space requirements with Ms. East, General Manager of Development Services.

**Finance and Accounts**

**Disbursements**

**Resolution  
No. 080/2016**

**Moved/ Emil Egert  
Seconded/ Donna Mitchell**

**BE IT RESOLVED that the Board of Brandon and Area Planning District approve disbursements for payment of cheques no. 16570 to 16578 inclusive, in the amount of \$ 79,200.36.**

**Carried**

**8/0**

**May Financial Statements**

**Resolution  
No. 081/2016**

**Moved/Emil Egert  
Seconded/ Harvey Paterson**

**BE IT RESOLVED that the Board of Brandon and Area Planning District approve the Balance Sheet and the Profit & Loss statements for May 2016 as presented.**

**Carried**

**8/0**

**Adjournment**

**Resolution  
No. 082/2016**

**Moved/ Bob Brown  
Seconded/ Harvey Paterson**

**That the meeting be adjourned at 3:30 pm.**

**Carried**

**8/0**

Original signed by Jeff Fawcett

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CHAIR

Original signed by Allison Bardsley

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EXECUTIVE DIRECTOR

Next meeting: August 4, 2016 at 1:30 pm

Location: A.R. McDiarmid Civic Complex

## EXECUTIVE DIRECTOR'S REPORT

District Meeting July 7, 2016

1. Brandon has appointed an alternate Director, Councillor Glen Parker. This appointment is effective until November 24, 2016.
2. Director of Planning and Building Safety, Louisa Garbo, has tendered her resignation effective July 22, 2015. She has accepted the position of Director of Community Development with Kitsap County, in the State of Washington.
3. I talked with Cam Livingstone of Infometrics about the BAPD signage on our former building at 421-9<sup>th</sup> St. They are in the process of taking out permits to have windows replaced and the exterior of the building upgraded. Construction is to take place in early fall, at which time our signage will be removed. Cam is agreeable to having BAPD take down the current signage prior to the renovation. As the signage on the building is separate lettering, the fading that has taken place on the exterior of the building will likely still display the BAPD name.
4. I have just received the final proof of the Rural Residential Land Supply and Demand Assessment for staff review. The Rural Development Planning Manager has been working with the consultants and CAO's to update the maps to show current occupancy. As electronic data is often a year or more behind, we found that many lots that are sold and built upon still showed as vacant. I will make the final report available for each member to review for our August meeting. Each municipal partner will also receive a paper copy for their records and BAPD will hold the electronic version in formats that can be updated as required.
5. Work on the enforcement clause for the Inspection Services Contract is continuing. I met with Brandon, Cornwallis and Elton staff to review some of Greg Tramley's questions and I have responded. I will be meeting with Reeve's Dalgleish and Farley and Chairperson Fawcett to discuss the delegation of rural administration and bring recommendations back to the Board.
6. AMM has sent a Health and Dental Refund, which is separate from the MTCML rebate but is based on the same principles. BAPD's refund was in the amount of \$325.00.
7. If you have not already done so, please complete your Indemnity Claim Form and return it to me as soon as possible.
8. I will be on holidays August 8-19<sup>th</sup>, 2016.
9. Joy Dornian and Meghan Sprung have a strategic planning session outlined for the Board. I would like further direction as to the timing of the session. It is anticipated it will be a half-day session including a meal. To be most effective it is recommended that all board members be in attendance. Options:
  - It could be scheduled for a separate morning/noon session or late afternoon/supper session (a maximum of 4 hours in total).
  - Weeks Available are: July 18-22 or August 22 – Sept 2, 2016.

Respectfully Submitted

