

**BRANDON AND AREA PLANNING DISTRICT
 BOARD MEETING**

1:30 P.M. Thursday February 2, 2017
 A.R. McDiarmid Civic Complex

Present: Bob Brown
 Rick Chrest
 Heather Dalgleish
 Emil Egert
 Jeff Fawcett
 Ross Farley
 Donna Mitchell
 Harvey Paterson

 Allison Bardsley, Executive Director - BAPD

Absent: Barry Cullen

Adoption of the Agenda

Resolution Moved/ Heather Dalgleish
No. 012/2017 Seconded/ Donna Mitchell

BE IT RESOLVED that the agenda be adopted as presented.

Carried 8/0

Minutes of January 5, 2017

Resolution Moved/ Ross Farley
No. 013/2017 Seconded/ Bob Brown

BE IT RESOLVED that the minutes of the January 5, 2017 Board meeting be adopted as presented.

Carried 8/0

Committee Reports

Budget Committee met and reviewed the 2017 draft budget on January 26, 2017

Reports from Administration

Executive Director, Brandon and Area Planning District, Allison Bardsley – Ms. Bardsley presented her report, as attached.

Resolution Moved/ Rick Chrest
No. 014/2017 Seconded/ Ross Farley

BE IT RESOLVED that the report from administration be accepted as information.

Carried 8/0

Resolution Moved/ Donna Mitchell
No. 015/2017 Seconded/ Heather Dalgleish

BE IT RESOLVED that the Board of Brandon and Area Planning District accept the resignation of Allison Bardsley as Executive Director and Secretary Treasurer effective March 3, 2017.

Carried 8/0

Resolution Moved/Heather Dalgleish
No. 016/2017 Seconded/Ross Farley

Be it resolved that the Brandon and Area Planning District authorize the Personnel Committee to begin the process of filling the Secretary Treasurer and Executive Director positions.

Carried 8/0

Finance and Accounts

Disbursements

Resolution
No. 017/2017

Moved/ Emil Egert
Seconded/ Harvey Paterson

BE IT RESOLVED that the Board of Brandon and Area Planning District approve disbursements for payment of cheques no. 16606 to 16617 inclusive, in the amount of \$ 15,408.93.

Carried 8/0

December 2016 Financial Statements

Resolution
No. 018/2017

Moved/Emil Egert
Seconded/ Heather Dalglish

BE IT RESOLVED that the Board of Brandon and Area Planning District approve the Balance Sheet and the Profit & Loss statements for December 2016 as presented.

Carried 8/0

2017 Operating Budget

Resolution
No. 019/2017

Moved/ Emil Egert
Seconded/ Ross Farley

BE IT RESOLVED that the Board of Brandon and Area Planning District approve the 2017 Operating Budget as presented.

Carried 8/0

Adjournment

Resolution
No. 020/2017

Moved/ Bob Brown
Seconded/ Donna Mitchell

That the meeting be adjourned at 2:15 pm.

Carried 8/0

Original signed by Jeff Fawcett

CHAIR

Original signed by Allison Bardsley

EXECUTIVE DIRECTOR

Next meeting: March 2, 2017 at 1:30 pm
Location: A.R. McDiarmid Civic Complex