BRANDON & AREA PLANNING DISTRICT BOARD MEETING

1:30 P.M. Thursday April 6, 2017 A.R. McDiarmid Civic Complex

Present:

Rick Chrest Barry Cullen Heather Dalgleish Emil Egert Jeff Fawcett Ross Farley Harvey Paterson

Bob Brown

Donna Mitchell (arrived 10 minutes late)

Bob Wallis – Rural Development Planning Manager – BAPD

Erin Meagher – Interim Secretary – BAPD Ryan Nickel – Chief Planner – City of Brandon

Absent: None

Guest Bill Key – MNP LLP

Adoption of the Agenda

Resolution Moved/Heather Dalgleish No. 036/2017 Seconded/Ross Farley

BE IT RESOLVED that the agenda be adopted.

Carried 8/0

Minutes of March 2, 2017

Resolution Moved/ Harvey Paterson No. 037/2017 Seconded/ Ross Farley

BE IT RESOLVED that the minutes of the March 2, 2017 Board meeting be adopted as presented.

Carried 9/0

Delegations

Resolution Moved/Rick Chrest

No. 038/2017 Seconded/Harvey Paterson

BE IT RESOLVED that the Board of Brandon & Area Planning District accept the Audit for 2016, prepared by MNP LLP, as presented.

Carried 9/0

Correspondence

Resolution Moved/Heather Dalgleish No. 039/2017 Seconded/ Emil Egert

BE IT RESOLVED that the Board of Brandon & Area Planning District receive the correspondence as presented.

• Response from the Minister regarding Development Plan By-law No. 107/02/16.

Carried 9/0

Subdivision RM of Cornwallis 4116-17-647 NE 2-9-19 WPM

Resolution No. 040/2017

Moved/Emil Egert Seconded/ Heather Dalgleish

BE IT RESOLVED that the Board of Brandon & Area Planning District provide **Conditional Approval** to subdivision application FILE NO. 4116-17-647 to subdivide Lot 4, Plan 1902, Pt. NE ½ 2-9-19 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated March 21st, 2017; and

Further, that subject to meeting all necessary conditions and requirements of subdivision, that the designated signed officers are authorized to **sign and seal the Final Certificate of Approval.**

Carried

9/0

Subdivision RM of Elton

4124-17-646 SE 20-12-17 WPM

Resolution No. 041/2017

Moved/Ross Farley Seconded/Harvey Paterson

BE IT RESOLVED that the Board of the Brandon & Area Planning District provides **Conditional Approval** to subdivision application FILE NO. 4124-17-646 to subdivide Pt. SE ¹/₄ 20-12-17 WPM in the RM of Elton subject to the following:

1. The conditions contained in the Rural Municipality of Elton resolution dated March 14th, 2017; and

Further that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval.**

Carried

9/0

Subdivision RM of Elton

4124-17-648 SE 11-11-18 WPM

Resolution No. 042/2017

Moved/Ross Farley Seconded/Donna Mitchell

BE IT RESOLVED that the Board of the Brandon & Area Planning District provides Conditional Approval to subdivision application FILE NO. 4124-17-648 to subdivide Pt. SE \(^14\) 11-11-18 WPM in the RM of Elton subject to the following:

 The conditions contained in the Rural Municipality of Elton resolution dated March 14th, 2017; and

Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval.**

Carried

9/0

General Business

Erin Meagher reminded the Brandon & Area Planning District to register for the upcoming Manitoba Planning Conference if not already done so

Committee Reports

Resolution Moved/Rick Chrest No. 043/2017 Seconded/Donna Mitchell

BE IT RESOLVED THAT the Board of Brandon & Area Planning District received verbal Committee Reports which are listed as followed:

Personnel Committee – The Personnel Committee met in March to discuss the vacant Secretary/Treasurer and Executive Director position and will reschedule another meeting to discuss further.

The BAPD discussed developing a drainage plan and the necessary steps forwards to having this plan developed.

Bob Wallis and Ryan Nickel reported on their discussions with Community and Regional Planning representatives related to changes to the subdivision process that will eliminate future subdivisions by legal description. It is anticipated that this will result in a revised delegation agreement.

Carried 9/0

Reports from Administration

There was no reports from Administration as the Executive Director for Brandon & Area Planning District is still vacant.

Finance and Accounts

Disbursements

Resolution Moved/Emil Egert

No. 044/2017 Seconded/Heather Dalgleish

BE IT RESOLVED that the Board of Brandon & Area Planning District approve disbursements for payment of cheques no. 16623 to 16633 inclusive, in the amount of \$39,386.25

Carried 9/0

February 2017 Financial Statements

Resolution Moved/Emil Egert
No. 045/2017 Seconded/Rick Chrest

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for February 2017 as presented.

Carried 9/0

Adjournment

Resolution Moved/Heather Dalgleish No. 046/2017 Seconded/Bob Brown

That the meeting be adjourned at 2:42 pm.

Carried 9/0

Original signed by Jeff Fawcett CHAIR

Original signed by Erin Meagher INTERIM SECRETARY

Next meeting: May 4, 2017 at 1:30 pm Location: City of Brandon City Hall - Councillor's Meeting Room