

**BRANDON & AREA PLANNING DISTRICT
BOARD MEETING**

1:30 P.M. Thursday November 2, 2017
T.E. Snure Room – A.R. McDiarmid Civic Complex

Present: Heather Dalglish
Emil Egert
Jeff Fawcett
Ross Farley
Barry Cullen
Bob Brown
Donna Mitchell
Harvey Paterson
Rick Chrest
Marlene Biles – Executive Director – BAPD

Also Present: Bob Wallis – Rural Development Planning Manager – BAPD
Ryan Nickel – Chief Planner – City of Brandon

Adoption of the Agenda

Resolution **Moved/Heather Dalglish**
No. 101/2017 **Seconded/Donna Mitchell**

BE IT RESOLVED that the agenda be hereby adopted as circulated.

Carried **9/0**

Minutes of October 5, 2017

Resolution **Moved/Barry Cullen**
No. 102/2017 **Seconded/Emil Egert**

BE IT RESOLVED that the minutes of the October 5, 2017 Board Meeting be hereby adopted as presented.

Carried **9/0**

Correspondence

Resolution **Moved/Ross Farley**
No. 103/2017 **Seconded/Heather Dalglish**

BE IT RESOLVED that the Board of Brandon & Area Planning District receive the correspondence as presented.

- Town of Minnedosa – Notice of Pubic Hearing – Amendment to Zoning By-law (Institutional Zone to Residential Multiple-Family Zone)

Carried **9/0**

**Proposal to Subdivide
City of Brandon**

4500-17-655

Lots 3/5, Block 25, Plan 15 (BLTO)

Resolution **Moved/Rick Chrest**
No. 104/2017 **Seconded/Barry Cullen**

BE IT RESOLVED that application 4500-17-655 to subdivide 1817 Princess Avenue (Lots 3/5, Block 25, Plan 15 BLTO) be approved subject to the owner or successor submitting:

1. \$178.74 to the City of Brandon Planning, Property & Buildings Department as a cash-in lieu contribution for public reserve purposes;
2. Written confirmation to the City of Brandon Planning, Property & Buildings Department that the Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes;
3. Written confirmation to the City of Brandon Planning, Property & Buildings Department that the detached garage on the subject property has been removed or relocated to conform with the City of Brandon Zoning By-law; and
4. Written confirmation to the City of Brandon Planning, Property & Buildings Department that arrangements have been made for temporary addressing of the proposed lot.

And Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried **8/1**

**Proposal to Subdivide
City of Brandon**

4500-17-656

Various Legals (City Properties)

**Resolution
No. 105/2017**

**Moved/Barry Cullen
Seconded/Rick Chrest**

BE IT RESOLVED that subdivision application 4500-17-656 to subdivide lands bound by the Assiniboine River, 18th Street North, McGregor Avenue, 21st Street North, Hilton Avenue, 19th Street North, the lane north of and parallel to McDonald Avenue, and 26th Street North (Blocks 4/5, Plan 229 BLTO, Blocks 1/3, Plan 245 BLTO and Plan 25221 BLTO) in the City of Brandon be granted Conditional Approval subject to the conditions contained in the City of Brandon resolution dated October 17, 2017;

And Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried **9/0**

**Proposal to Subdivide
RM of Elton (Chartier/RM of Elton)**

4124-15-611

Pt. SE¼ 36-11-19WPM

**Resolution
No. 106/2017**

**Moved/Ross Farley
Seconded/Harvey Paterson**

BE IT RESOLVED that as per section 132(4) of the Planning Act the Brandon and Area Planning District Board grant a one-year extension to final approval certificate 0429/033/2106 for subdivision application 4124-15-611 (Chartier) to subdivide Part of the SE ¼ 36-11-19WPM.

Carried **9/0**

New Business

Rick Chrest discussed the Provincial Government's upcoming legalization of marijuana and the type of impacts and concerns this may have on rural and urban municipal governments. The Board members discussed various planning and compliance concerns, and potential amendments to zoning regulations. There was a short discussion on the classification and regulation of solar panel installations and the Rural Planning Manager will follow-up with a report on this matter.

Committee Reports

Rural Services Committee – Met on October 11. The monthly reports show that there has been no significant change in permit backlog numbers. No further letters will go out until the previous notice letters have been finalized. The Committee reviewed photos of non-compliant properties and had a discussion on the definition of a farm building.

Annexation Committee – The annexation report will be presented at an upcoming City of Brandon council meeting. The Mayor will then take the report to an RM of Cornwallis meeting and answer any questions. The annexation report includes a summary of all feedback and committee minutes. A formal legal agreement between the two councils will include all approved final wording and clauses. In principle, things are moving forward.

**Resolution
No. 107/2017**

**Moved/Heather Dalgleish
Seconded/Bob Brown**

BE IT RESOLVED that the Board of Brandon & Area Planning District receive the verbal Committee Reports.

Carried **9/0**

Reports from Administration

Marlene Biles, Executive Director for the Brandon & Area Planning District presented her regular report, as attached.

**Resolution
No. 108/2017**

**Moved/Donna Mitchell
Seconded/Ross Farley**

BE IT RESOLVED that the report from administration be hereby accepted as information.

Carried

9/0

Finance and Accounts

Disbursements

**Resolution
No. 109/2017**

**Moved/Emil Egert
Seconded/Ross Farley**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve disbursements for payment of cheques nos. 16687 to 16690 inclusive, in the amount of \$26,888.22.

Carried

9/0

September 2017 Financial Statements

**Resolution
No. 110/2017**

**Moved/Emil Egert
Seconded/Rick Chrest**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for September 2017, as presented.

Carried

9/0

Adjournment

**Resolution
No. 111/2017**

Moved/Heather Dalglish

That the meeting is adjourned at 2:12 p.m.

Carried

9/0

Original Signed by Jeff Fawcett

CHAIR

Original Signed by Marlene Biles

Executive Director

Next meeting: December 7, 2017 at 1:30 pm
Location: A.R. McDiarmid Civic Complex – T.E. Snure Room