

**BRANDON & AREA PLANNING DISTRICT
BOARD MEETING**

10:00 A.M. Wednesday June 7, 2017
A.R. McDiarmid Civic Complex – T.E. Snure Room

Present:

- Rick Chrest
- Barry Cullen
- Heather Dalglish
- Emil Egert
- Jeff Fawcett
- Ross Farley
- Bob Brown
- Donna Mitchell

Erin Meagher – Interim Secretary – BAPD
Ryan Nickel – Chief Planner – City of Brandon
Bob Wallis – Rural Development Planning Manager - BAPD

Absent: Harvey Paterson

Guests: Steve McMillan
Devin Dietrich
Angie Veilleux

Adoption of the Agenda

Resolution No. 060/2017	Moved/Ross Farley Seconded/Donna Mitchell
------------------------------------	--

BE IT RESOLVED that the agenda be adopted.

Carried	8/0
----------------	------------

Minutes of May 4, 2017

Resolution No. 061/2017	Moved/Heather Dalglish Seconded/Barry Cullen
------------------------------------	---

BE IT RESOLVED that the minutes of the May 4, 2017 Board meeting be adopted as presented.

Carried	8/0
----------------	------------

Correspondence

Resolution No. 062/2017	Moved/Heather Dalglish Seconded/Donna Mitchell
------------------------------------	---

BE IT RESOLVED that the Board of Brandon & Area Planning District receive the correspondence as presented.

- Response back from Western Financial Group regarding the existing insurance coverage on BAPD employees
- Response back from the Province regarding BAPD commenting agencies for the City of Brandon annexation proposal

Carried	8/0
----------------	------------

Development Plan

Resolution **Moved/Rick Chrest**
No. 063/2017 **Seconded/Barry Cullen**

BE IT RESOLVED that the Board of Brandon & Area Planning District give first reading By-Law No. 108/01/17 to amend Development Plan By-Law No.95/01/12.

Carried **8/0**

It was agreed by the Board members present that Map Schedule “A” for the Development Plan By-Law amendment be revised to include the Parks/Open Space area.

Subdivision

Resolution **Moved/Ross Farley**
No. 064/2017 **Seconded/Heather Dalglish**

BE IT RESOLVED that the Board of Brandon & Area Planning District grant a one year extension to final approval certificate 0415/028/2016 for subdivision application 4124-14-589 (MacDonald) to subdivide Part of SW ¼ 36-12-17 WPM as per section 132(4) of the Planning Act.

Carried **8/0**

Committee Reports

Resolution **Moved/Donna Mitchell**
No. 065/2017 **Seconded/Heather Dalglish**

BE IT RESOLVED THAT the Board of Brandon & Area Planning District receive verbal Committee Reports which are listed as followed:

Personnel Committee – Interviews for the vacant Executive Director position will take place on June 7th and June 8th. Should the successful candidate have the appropriate accounting and book keeping experience, the Board will not proceed further in the Procurement process and have this work tendered out.

Carried **8/0**

Reports from Administration

There was no reports from Administration as the Executive Director for the Brandon & Area Planning District is still vacant.

Finance and Accounts

Disbursements

Resolution **Moved/Emil Egert**
No. 066/2017 **Seconded/Ross Farley**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve disbursements for payment of cheques no. 16639 to 16646 inclusive, in the amount of \$ 8,973.28

Carried **8/0**

April 2017 Financial Statements

Resolution No. 067/2017	Moved/Emil Egert Seconded/Bob Brown
--	--

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for April 2017 as presented.

Carried	8/0
----------------	------------

Adjournment

Resolution No. 068/2017	Moved/Donna Mitchell Seconded/Bob Brown
--	--

That the meeting be adjourned at 10:45am

Carried	8/0
----------------	------------

Original signed by Jeff Fawcett
CHAIR

Original signed by Erin Meagher
INTERIM SECRETARY

Next meeting: July 6, 2017 at 1:30 pm
Location: A.R. McDiarmid Civic Complex –T.E. Snure Room