

**BRANDON & AREA PLANNING DISTRICT
BOARD MEETING**

1:30 P.M. Thursday, September 6, 2018
A.R. McDiarmid Civic Complex – T.E. Snure Room

Present: Rick Chrest
Heather Dalgleish
Ross Farley
Jeff Fawcett
Barry Cullen
Emil Egert
Bob Brown
Donna Mitchell

Absent: Ches Bollman

Staff: Marlene Biles – Executive Director – BAPD
Bob Wallis, Rural Development Planning Manager, BAPD
Ryan Nickel, Principal Planner, Planning and Building Safety, City of Brandon

Guests: Devin Dietrich, Community Planner, Manitoba Regional and Community Planning.

Heather Dalgleish, Vice-Chairperson, called the meeting to order at 1:32 p.m.

ADOPTION OF THE AGENDA

Resolution No. 082 /2018	Moved/Ross Farley Seconded/Barry Cullen
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BE IT RESOLVED that the agenda be adopted as circulated.

Carried	6/0
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APPROVAL OF MINUTES

Resolution No. 083/2018	Moved/Rick Chrest Seconded/Emil Egert
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BE IT RESOLVED that the minutes of the August 2, 2018 Board Meeting be adopted as presented.

Carried	6/0
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CORRESPONDENCE

Resolution No. 084/2018	Moved/Emil Egert Seconded/Bob Brown
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BE IT RESOLVED that the Board of Brandon and Area Planning District receive the correspondence as presented.

1. The Highway Traffic Board
 - Advertising Sign at SE12-12-19WPM (Viterra) – RM of Elton
 - Legalize and Change Use of Driveway SE20-12-19WPM (Koroscil) – RM of Elton
2. Cypress Planning District – Public Hearing re Amendment to Development Plan By-law
3. Institute for Sustainable Development – Made-in Manitoba Climate and Green Plan.

Carried	6/0
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**Proposal to Subdivide
City of Brandon**

**4500-18-653
3500 McDonald Avenue**

**Resolution
No. 085/2018**

**Moved/Barry Cullen
Seconded/Rick Chrest**

BE IT RESOLVED that subdivision application 4500-17-653 to subdivide 3500 McDonald Avenue (N½ 21-10-19 WPM, and Parcel F, Plan 31788 BLTO) in the City of Brandon be granted Conditional Approval subject to the conditions contained in the City of Brandon resolution dated August 14, 2018, as well as the following condition:

1. The owner or successor completing a Heritage Resources Impact Assessment through a qualified archaeological consultant to the satisfaction of Manitoba Historic Resources Branch;

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried

6/0

Jeff Fawcett arrived at 1:38 p.m. and assumed the Chair.

Donna Mitchell arrived at 1:41 p.m.

**Proposal to Subdivide
City of Brandon**

**4500-18-675
2517 McDonald Avenue**

**Resolution
No. 086/2018**

**Moved/Rick Chrest
Seconded/Heather Dalgleish**

BE IT RESOLVED that application 4500-18-675 to subdivide 2517 McDonald Avenue (Lots 6/8, Block 106, Plan 15 BLTO exc. Ely 1' of Lot 6; and Pt. of the lane which lies N of said Lots) be approved subject to the owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that

1. The Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes, and
2. Arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried

8/0

**Proposal to Subdivide
City of Brandon**

**4500-18-677
1060 - 2nd Street North**

**Resolution
No. 087/2018**

**Moved/Rick Chrest
Seconded/Barry Cullen**

BE IT RESOLVED that application 4500-18-677 to subdivide 1060 - 2nd Street North (Lots 37/40, Block 50, Plan 12 BLTO) be approved subject to the owner or successor submitting confirmation to the City of Brandon Planning & Buildings Department:

1. that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Centra Gas Manitoba Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision.
2. that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council.
3. that the accessory building on lot 2 is removed or relocated to conform with the City of Brandon Zoning By-law.
4. that the portion of the existing concrete retaining wall encroaching on lot 2 is removed.

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried 8/0

Proposal to Subdivide 4500-18-678
City of Brandon 859 – 2nd Street

Resolution Moved/Barry Cullen
No. 088/2018 Seconded/Rick Chrest

BE IT RESOLVED that application 4500-18-678 to subdivide 859 - 2nd Street (Lots 1/5, Block 85, Plan 12 BLTO) be approved subject to the owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department:

1. that arrangements have been made for an easement agreement for drainage purposes to the satisfaction of the City of Brandon Engineering & Water Resources Department, and registering the easement agreement in series with the plan of subdivision; and
2. that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of BellMTS, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision.
3. that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and Centra Gas, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision.

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried 8/0

Proposal to Subdivide 4116-18-672
RM of Cornwallis Pt. NW ¼ 24-10-18WPM

Resolution Moved/Heather Dagleish
No. 089/2018 Seconded/Emil Egert

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO. 4116-18-672 to subdivide Pt. NW ¼ 24-10-18 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated August 21st, 2018; and

Further, that subject to meeting all necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval.**

Carried 8/0

Proposal to Subdivide 4116-18-673
RM of Cornwallis Pt. W ½ 34-10-17WPM

Resolution Moved/Heather Dagleish
No. 090/2018 Seconded/Bob Brown

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO. 4116-18-673 to subdivide Pt. W ½ 34-10-17 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated August 21st, 2018; and

Further, that subject to meeting all necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval.**

Carried 8/0

**Proposal to Subdivide
RM of Elton**

**4124-18-674
Pt. NE ¼ 12-12-19WPM**

**Resolution
No. 091/2018**

**Moved/Ross Farley
Seconded/Donna Mitchell**

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO 4124-18-674 to subdivide Pt. NE ¼ 12-12-19 WPM in the RM of Elton subject to the following:

1. The conditions contained in the Rural Municipality of Elton resolution dated August 14th, 2018; and

Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval**.

Carried

8/0

Executive Director Report

**Resolution
No. 092/2018**

**Moved/Heather Dagleish
Seconded/Ross Mitchell**

BE IT RESOLVED that the report from administration be accepted as information.

Carried

8/0

FINANCE

Disbursement Approval

**Resolution
No.093 /2018**

**Moved/Emil Egert
Seconded/Donna Mitchell**

BE IT RESOLVED that the Board of Brandon and Area Planning District approve disbursements for payment of cheques no. 16763 to 16766 inclusive, in the amount of \$1,850.56.

Carried

8/0

Financial Statement Approvals

**Resolution
No. 094/2018**

**Moved/Emil Egert
Seconded/Rick Chrest**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for July, 2018, as presented.

Carried

8/0

Adjournment

**Resolution
No. 095/2018**

Moved/Heather Dagleish

That the meeting is adjourned at 2:04 p.m.

Carried

8/0

ORIGINAL SIGNED BY JEFF FAWCETT
CHAIR

ORIGINAL SIGNED BY MARLENE BILES
EXECUTIVE DIRECTOR

Next meeting: October 4, 2018 at 7:00 pm
Location: RM of Cornwallis Council Chambers