

**BRANDON & AREA PLANNING DISTRICT
BOARD MEETING**

1:30 P.M. Thursday January 4, 2018
T.E. Snure Room – A.R. McDiarmid Civic Complex

Present: Rick Chrest
Heather Dagleish
Emil Egert
Jeff Fawcett
Ross Farley
Barry Cullen
Bob Brown
Donna Mitchell
Ches Bollman
Marlene Biles – Executive Director – BAPD

Also Present: Ryan Nickel – Chief Planner – City of Brandon

Adoption of the Agenda

Resolution **Moved/Barry Cullen**
No. 001/2018 **Seconded/Heather Dagleish**

BE IT RESOLVED that the agenda be adopted as circulated.

Carried **9/0**

Minutes of December 7, 2017

Resolution **Moved/Donna Mitchell**
No. 002/2018 **Seconded/Barry Cullen**

BE IT RESOLVED that the minutes of the December 7, 2017 Board Meeting be adopted as presented and amended.

Carried **9/0**

Correspondence

Resolution **Moved/Emil Egert**
No. 003/2018 **Seconded/Ross Farley**

BE IT RESOLVED that the Board of Brandon & Area Planning District receive correspondence as presented.

- AMM – Health and Dental Refund (\$139.00)
- The Highway Traffic Board – Notice of Approval - RM of Elton (NW6-12-18WPM – Huhtala)

Carried **9/0**

General Business

Amendment to BAPD Policy FIN-02 (Refund of Permit Fees)

This item was tabled to the February 1, 2018 Board meeting.

By-Law No. 99/03/15 – Compensation By-Law

**Resolution
No. 005/2018**

**Moved/Emil Egert
Seconded/Donna Mitchell**

WHEREAS the Board of Brandon and Area Planning District reviewed Compensation By-law No. 99/03/15;

BE IT RESOLVED that no changes be made at this time and that it be brought forward for review again in 2019 or at the request of the Board.

Carried

9/0

Authority to Extend Certificates of Approval for Subdivisions

**Resolution
No. 006/2018**

**Moved/Barry Cullen
Seconded/Donna Mitchell**

BE IT RESOLVED that the Board of Brandon and Area Planning District hereby establishes as policy, that upon receipt of the applicable fee, designated signing officers are authorized to extend certificates of approval for subdivisions for the maximum time period authorized under The Planning Act.

Carried

9/0

Finance Committee Report

**Resolution
No. 007/2018**

**Moved/Heather Dagleish
Seconded/Barry Cullen**

BE IT RESOLVED that the verbal report received from the Finance Committee be hereby accepted as information.

Carried

9/0

Reports from Administration

Marlene Biles, Executive Director for the Brandon & Area Planning District presented a verbal report.

**Resolution
No. 008/2018**

**Moved/Ross Farley
Seconded/Bob Brown**

BE IT RESOLVED that the report from administration be accepted as information.

Carried

9/0

Finance and Accounts

Disbursements

**Resolution
No. 009/2018**

**Moved/Emil Egert
Seconded/Ches Bollman**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve disbursements for payment of cheques nos. 16699 to 16712 inclusive, in the amount of

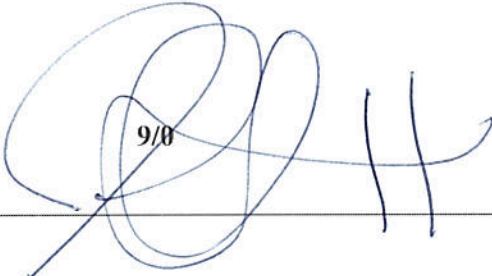
Adjournment

**Resolution
No. 011/2018**

Moved/Emil Egert

That the meeting is adjourned at 2:35 p.m.

Carried

9/0


CHAIR



Executive Director

Next meeting: February 1, 2018 at 1:30 pm
Location: A.R. McDiarmid Civic Complex – T.E. Snure Room