

**BRANDON AND AREA PLANNING DISTRICT
BOARD MEETING**

1:30 P.M., Thursday, February 7, 2019
A.R. McDiarmid Civic Complex

Present:

Rick Chrest
Barry Cullen
Jeff Fawcett
Ross Farley
Gregg Campbell (alternate)
Ches Bollman
Kurt Wasserberg (alternate)
Emil Egert
Bob Brown

Marlene Biles, Executive Director, BAPD
Bob Wallis, Rural Development Planning Manager, BAPD
Ryan Nickel, Chief Planner, City of Brandon

Guests: Kevan Sumner, Community Planner, Manitoba Regional and Community Planning
Ted Snure, City of Brandon, Engineering Dept.

Adoption of the Agenda

**Resolution
No. 001/2019**

**Moved/Barry Cullen
Seconded/Ross Farley**

BE IT RESOLVED that the agenda be adopted as presented.

Carried

9/0

Amendment to December 6, 2018 Minutes

**Resolution
No. 002/2019**

**Moved/Emil Egert
Seconded/Kurt Wasserberg**

BE IT RESOLVED that Resolution No. 119/18, under the 2019 Committee Appointments, in the December 6, 2018 minutes, be amended to read Bill Courtice instead of Bob Brown under the Rural Services Committee.

Carried

9/0

Minutes of December 6, 2018

**Resolution
No. 003/2019**

**Moved/Ches Bollman
Seconded/Bob Brown**

BE IT RESOLVED that the minutes of the December 6, 2018 Board meeting be adopted as amended.

Carried

9/0

Delegation

**Resolution
No. 004/2019**

**Moved/Rick Chrest
Seconded/Kurt Wasserberg**

BE IT RESOLVED that the Board of Brandon and Area Planning District receive the Drainage Study project update as presented by Ted Snure.

Carried

9/0

SUBDIVISION APPLICATIONS

**Proposal to Subdivide
RM of Cornwallis**

4116-18-681

MacPherson/Netherhill Farms Ltd

**Resolution
No. 005/2019**

**Moved/Ches Bollman
Seconded/Kurt Wasserberg**

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO. 4116-18-681 to subdivide Plan 2094 Pt. NW ¼ 30-10-19 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated January 15th, 2019; and

FURTHER, that subject to meeting all necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval**.

Carried

9/0

CORRESPONDENCE

**Resolution
No. 006/2019**

**Moved/Emil Egert
Seconded/Bob Brown**

BE IT RESOLVED that the Board of Brandon and Area Planning District receive the correspondence as presented.

- a. Municipality of Glenboro-South Cypress
 - i. Public Hearing Notice re Glenboro Zoning By-law Amendment
 - ii. Public Hearing Notice re South Cypress Zoning By-law Amendment
- b. Municipality of North Cypress-Langford
 - i. Public Hearing Notice re North Cypress Zoning By-law Amendment
 - ii. Public Hearing Notice re Town of Carberry Zoning By-law Amendment

Carried

9/0

GENERAL BUSINESS

Extension to Legal Services Agreement

**Resolution
No. 007/2019**

**Moved/Bob Brown
Seconded/Ross Farley**

BE IT RESOLVED that the Board of Brandon and Area Planning District extend the legal services agreement with Blair Filyk, Meighen Haddad LLP for a further two years 2019-2020 inclusive.

Carried

9/0

REPORTS

Executive Director Report

**Resolution
No. 008/2019**

**Moved/Ches Bollman
Seconded/Kurt Wasserberg**

BE IT RESOLVED that the report from administration be accepted as information.

Carried

9/0

FINANCE AND ACCOUNTS

2019 Fee Schedule

**Resolution
No. 009/2019**

**Moved/Barry Cullen
Seconded/Ross Farley**

WHEREAS By-law 100-04-15, being a by-law to establish fees for development applications, permits and related matters, is reviewed and updated annually;

BE IT RESOLVED that the Board of Brandon and Area Planning District adopt Schedule "A" to By-law 100/04/15, as per attached, to amend fees for 2019.

Carried

9/0

Financial Statements

December, 2018 Financial Statements

**Resolution
No. 010/2019**

**Moved/Emil Egert
Seconded/Barry Cullen**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for December 2018, as presented.

Carried

9/0

January 2019 Financial Statements

**Resolution
No. 011/2019**

**Moved/Emil Egert
Seconded/Rick Chrest**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve the Balance Sheet and the Profit & Loss statements for January 2019, as presented.

Carried

9/0

Disbursements

December 2018 Disbursements

**Resolution
No. 012/2019**

**Moved/Emil Egert
Seconded/Barry Cullen**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve December 2018 disbursements for payment of cheques nos. 16783 to 16801, in the amount of \$64,806.83.

Carried

9/0

Amended March 7, 2019:

**Resolution
No. 16/2019**

**Moved/Emil Egert
Seconded/Bob Brown**

BE IT RESOLVED that the Board of Brandon & Area Planning District amend Resolution No. 12 in the February 7, 2019 minutes re the amount of the December 2018 disbursements for payment of cheques nos. 16783 to 16801, from the amount of \$64,806.83 to \$92,182.83.

Carried

7/0

January 2019 Disbursements

**Resolution
No. 013/2019**

**Moved/Emil Egert
Seconded/Bob Brown**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve January 2019 disbursements for payment of cheques nos.16802 to 16806, in the amount of \$10,258.46.

Carried

9/0

Adjournment

**Resolution
No. 014/2019**

**Moved/Ross Farley
Seconded/Gregg Campbell**

BE IT RESOLVED that this meeting be adjourned at 2:15 p.m.

Carried

9/0

ORIGINAL SIGNED BY JEFF FAWCETT
CHAIR

ORIGINAL SIGNED BY MARLENE BILES
EXECUTIVE DIRECTOR

Next meeting: March 7th, 2019 at 1:30 pm
Location: Multi-Purpose Room, A.R. McDiarmid Civic Complex