

**BRANDON AND AREA PLANNING DISTRICT  
BOARD MEETING**

1:30 P.M., Thursday, October 3, 2019  
A.R. McDiarmid Civic Complex

**Present:** Rick Chrest  
Ross Farley  
Bill Courtice  
Barry Cullen  
Jeff Fawcett  
Donna Mitchell  
Ches Bollman  
Bob Brown  
Emil Egert

**Staff:** Marlene Biles, Executive Director, BAPD

**Guests:** Ryan Nickel, Chief Planner, City of Brandon  
Ted Snure, P. Eng.  
Kirby McRae, Tetra Tech  
City of Brandon staff: Tim Wiebe, Andrew Mok, Tahera Yeasmin, Jennifer Coey  
Kurt Wasserberg

**Adoption of the Agenda**

**Resolution** **Moved/Barry Cullen**  
**No. 80/2019** **Seconded/Bill Courtice**

**BE IT RESOLVED** that the agenda be adopted as presented.

**Carried** **8/0**

**Minutes of September 5, 2019**

**Resolution** **Moved/Emil Egert**  
**No. 81/2019** **Seconded/Bill Courtice**

**BE IT RESOLVED** that the minutes of the September 5, 2019 Board Meeting be adopted as presented.

**Carried** **8/0**

**CORRESPONDENCE:**

**Resolution** **Moved/Emil Egert**  
**No. 82/2019** **Seconded/Bill Courtice**

**BE IT RESOLVED** that correspondence from the Rural Municipality of Cornwallis Council and the Rural Municipality of Elton Council, including resolutions requesting information from the Brandon and Area Planning District, be received as information.

**Carried** **8/0**

Board member Donna Mitchell arrived at 1:34 p.m.

**SUBDIVISION APPLICATIONS**

**Proposal to Subdivide  
City of Brandon**

**4500-19-693  
1815 & 1825 Braecrest Drive**

**Resolution  
No. 83/2019**

**Moved/Rick Chrest  
Seconded/Barry Cullen**

**That** application 4500-19-693 to subdivide 1815 Braecrest Drive (Ely 198 Feet of Lot 1 Block 1 Plan 1869 BLTO in SE ¼ 34-10-19 WPM) and 1825 Braecrest Drive (Lot 1 Block 1 Plan 1869 BLTO exc the ely 198 feet in SE ¼ 34-10-19 WPM) be approved subject to the owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that:

1. arrangements have been made for an easement agreement for overland drainage and water servicing purposes to the satisfaction of the City of Brandon Engineering Department, and registering the easement agreement in series with the plan of subdivision;
2. arrangements have been made for an easement agreement on 1825 Braecrest Drive to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;

**And further**, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

**Carried**

**9/0**

**FINANCE AND ACCOUNTS**

**August 2019 Disbursements**

**Resolution  
No. 84/2019**

**Moved/Emil Egert  
Seconded/Ches Bollman**

**BE IT RESOLVED** that the Board of Brandon & Area Planning District approve disbursements for payment of cheques nos. 16868 to 16872 inclusive, in the amount of \$42,994.22.

**Carried**

**9/0**

**August 2019 Financial Statements**

**Resolution  
No. 85/2019**

**Moved/Emil Egert  
Seconded/Barry Cullen**

**BE IT RESOLVED** that the Board of Brandon and Area Planning District approve the Balance Sheet, Profit & Loss statement and Financial Statement for August 2019 as presented.

**Carried**

**9/0**

**Permit Report**

**Resolution  
No. 86/2019**

**Moved/Ross Farley  
Seconded/Rick Chrest**

**BE IT RESOLVED** that the August 2019 permit report be received as information.

**ADJOURNMENT**

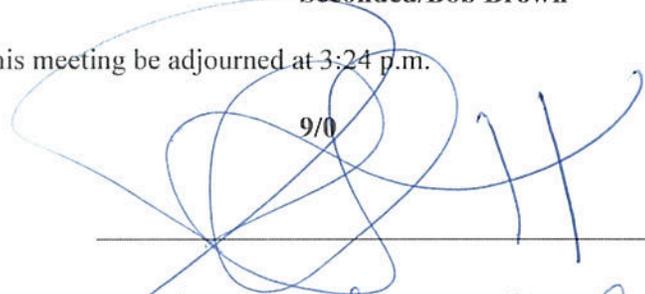
**Resolution  
No. 88/2019**

**Moved/Barry Cullen  
Seconded/Bob Brown**

**BE IT RESOLVED** that this meeting be adjourned at 3:24 p.m.

**Carried**

9/0



CHAIR



EXECUTIVE DIRECTOR

Next meeting: November 7, 2019 at 1:30 pm  
Location: Multi-Purpose Room, A.R. McDiarmid Civic Complex