

**BRANDON AND AREA PLANNING DISTRICT
BOARD MEETING**

1:30 P.M., Thursday, September 5, 2019
A.R. McDiarmid Civic Complex

Present: Rick Chrest
Ross Farley
Barry Cullen
Jeff Fawcett
Kurt Wasserberg
Bill Courtice
Emil Egert

Absent: Ches Bollman
Donna Mitchell
Bob Brown

Staff: Marlene Biles, Executive Director, BAPD

Guests: Bob Wallis, Rural Planning Manager
Ryan Nickel, Chief Planner, City of Brandon

Adoption of the Agenda

Resolution **Moved/Ross Farley**
No. 66/2019 **Seconded/Barry Cullen**

BE IT RESOLVED that the agenda be adopted as presented.

Carried **7/0**

Minutes of August 1, 2019

Resolution **Moved/Kurt Wasserberg**
No. 67/2019 **Seconded/Bill Courtice**

BE IT RESOLVED that the minutes of the August 1, 2019 Board Meeting be adopted as presented.

Carried **7/0**

CORRESPONDENCE:

Resolution **Moved/Ross Farley**
No. 68/2019 **Seconded/Bill Courtice**

BE IT RESOLVED that the quotation received from MNP for extension of auditing services be hereby approved.

Carried **7/0**

Resolution **Moved/Rick Chrest**
No. 69/2019 **Seconded/Bill Courtice**

BE IT RESOLVED that correspondence from the Rural Municipality of Cornwallis council and the Rural Municipality of Elton council including resolutions supporting boundary changes to

SUBDIVISION APPLICATIONS

**Proposal to Subdivide
City of Brandon**

**4500-19-689
2513 McDonald Avenue**

**Resolution
No. 70/2019**

**Moved/Barry Cullen
Seconded/Rick Chrest**

BE IT RESOLVED that application 4500-19-689 to subdivide 2513 McDonald Avenue (Lots 3/5 and Ely 1 foot of Lot 6 Block 106 Plan 15 BLTO Exc Out of Said Lot 3, Ely 19 Feet) be approved subject to the owner or successor submitting:

1. confirmation to the City of Brandon Planning & Buildings Department that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council.
2. \$156.04 to the City of Brandon Planning & Buildings Department as a cash-in lieu contribution for public reserve purposes.
3. confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of survey.
4. confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.5 as a cash-in lieu contribution for school purposes.

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried

7/0

**Proposal to Subdivide
City of Brandon**

**4500-19-691
1201 Pacific Avenue**

**Resolution
No. 71/2019**

**Moved/Rick Chrest
Seconded/Barry Cullen**

BE IT RESOLVED that subdivision application 4500-19-691 to subdivide 1201 Pacific Avenue (Lot 1 and 2, Plan 2224 BLTO) in the City of Brandon be granted Conditional Approval subject to the conditions contained in the City of Brandon resolution (Attachment C),

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval.

Carried

7/0

**Proposal to Subdivide
RM of Cornwallis**

**4116-19-690
Pt. East Half 20-9-19WPM**

**Resolution
No. 72/2019**

**Moved/Emil Egert
Seconded/Kurt Wasserberg**

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO. 4116-19-690 to subdivide Pt. E ½ 20-9-19 WPM in the RM of Cornwallis subject to the conditions contained in the Rural Municipality of Cornwallis resolution dated August 20th, 2019; and

**Proposal to Subdivide
RM of Elton**

**4124-19-685
Pt. SW ¼ 10-11-18WPM**

**Resolution
No. 73/2019**

**Moved/Ross Farley
Seconded/Bill Courtice**

BE IT RESOLVED that the Board of the Brandon and Area Planning District provides **Conditional Approval** to subdivision application FILE NO 4124-19-685 to subdivide Pt. SW ¼ 10-11-18 WPM in the RM of Elton subject to the following:

1. The conditions contained in the Rural Municipality of Elton resolution dated June 11th, 2019; and

Further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to **sign and seal the Final Certificate of Approval**.

Carried

7/0

GENERAL BUSINESS:

**Resolution
No. 74/2019**

**Moved/Emil Egert
Seconded/Bill Courtice**

BE IT RESOLVED that a name change request be submitted to the Minister of Manitoba Municipal Relations to change the name from Brandon and Area Planning District to Keystone Planning District effective January 1, 2020.

Carried

7/0

REPORT FROM ADMINISTRATION

**Resolution
No. 75/2019**

**Moved/Bill Courtice
Seconded/Barry Cullen**

BE IT RESOLVED that the report from Administration be received as information.

Carried

7/0

FINANCE AND ACCOUNTS

July 2019 Disbursements

**Resolution
No. 76/2019**

**Moved/Emil Egert
Seconded/Barry Cullen**

BE IT RESOLVED that the Board of Brandon & Area Planning District approve disbursements for payment of cheques nos. 16860 to 16867 inclusive, in the amount of \$34,292.36.

Carried

7/0

July 2019 Financial Statements

**Resolution
No. 77/2019**

**Moved/Bill Courtice
Seconded/Ross Farley**

BE IT RESOLVED that the Board of Brandon and Area Planning District approve the Balance Sheet and Financial Statement for July 2019 as presented.

ADJOURNMENT

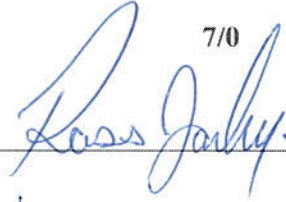
**Resolution
No. 79/2019**

**Moved/Bill Courtice
Seconded/Ross Farley**

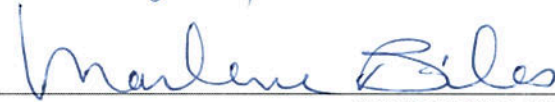
BE IT RESOLVED that this meeting be adjourned at 2:02 p.m.

Carried

7/0



CHAIR



EXECUTIVE DIRECTOR

Next meeting: October 3, 2019 at 1:30 pm
Location: Multi-Purpose Room, A.R. McDiarmid Civic Complex